

**Government of the People's Republic of Bangladesh**  
**Ministry of Housing & Public Works**  
**Branch-2**  
**Bangladesh Secretariat, Dhaka**  
**www.mohpw.gov.bd**

No. 25.00.0000.014.25.029.18-511

Date: 07 November 2018

To: Chief Accounts Officer  
Ministry of Housing & Public Works  
Segunbagicha, Dhaka.

Sub: **Permission to attend the program 'Formal Solutions to Informal Settlements' at Human Settlement Management Institute (HSM), New Delhi, India.**

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh is pleased to allow in favour of Mrs. Israt Jahan, Planner, Urban Development Directorate, Segunbagicha, Dhaka to attend the programme 'Formal Solutions to Informal Settlements' at Human Settlement Management Institute (HSM), New Delhi from 12-11-18 to 21-12-18 (except travel and transit time) under the following terms and conditions:

- a. The period of his stay abroad will be treated as on duty;
- b. No portion of his salary will be treated as foreign currency;
- c. All expenses in this regard will be borne by ITEC;
- d. He will not be allowed to stay abroad beyond the approved period;

2. This order is issued with the approval of the competent authority.

Yours Sincerely,

  
Md. Fahimul Islam

Joint Secretary (Admin-2)

Phone: 9545981

Cell: 01733-972093

e-mail: fahimul.islam@gmail.com

No. 25.00.0000.014.25.029.18- 511/1(11)

Date: 07 November 2018

Copy forwarded for information & necessary action (not according to seniority):

01. Foreign Secretary, Ministry of Foreign Affairs, Dhaka (Consular Section is hereby requested to issue the necessary Note Verbale).
02. H.E.the High Commissioner of Bangladesh in India, New Delhi, India.
03. H.E.the High Commissioner of India in Bangladesh, Gulshahn-1,Dhaka.
04. Director General, Department of Immigration and Passport, Dhaka.
05. Director, Urban Development Directorate, Segunbagicha, Dhaka.
06. Director, Hazrat Shaljalal International Airport, Dhaka.
07. P.S. to Hon'ble Minister, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
08. P.S. to Secretary, Ministry of Housing & Public Works, Bangladesh Secretariat, Dhaka.
09. Mrs. Israt Jahan, Planner, Urban Development Directorate, Segunbagicha, Dhaka
10. Mr. Jamal Uddin Faim, Computer Cell Incharge, Ministry of Housing & Public Works, Dhaka [with the request to upload this at the website of the Ministry].
11. Office Copy.

  
Md. Fahimul Islam

Joint Secretary (Admin-2)